



Thank you for agreeing to volunteer your services at the Mineralogical and Geological Museum at Harvard University. I hope that this will provide a valuable experience for you. For good order's sake, I am writing to ensure clarity of expectations regarding your role as an unpaid [choose one: intern/volunteer]:

- You understand that you will not receive compensation in any form for your services.
- Harvard University does not make any promise of future employment or compensation in exchange for your services.
- You are not eligible to participate in Harvard's health, disability, or life insurance programs. Furthermore, you are not eligible for workers' compensation in the event of injury.
- If you are injured while serving as a Harvard [intern/volunteer], it is your responsibility to pay for emergency room care, doctors' services, hospitalization, and any other medical or non-medical services. Harvard will not compensate you for any injuries, for time lost from school or work, or for any other reason, and you agree that you will not seek any compensation from Harvard or any of its employees. Please confirm below that you have health insurance coverage.
- By signing this statement, you also release Harvard and its employees from any legal liability in the event of injury, property damage, or loss, and you waive any claim you may have, now or later, in respect of injury, property damage, or loss arising out of or relating to your services as a Harvard [intern/volunteer].

If you have any questions or concerns regarding the contents of this letter, please see contact below. Otherwise, I would appreciate your signing and returning the enclosed copy of this letter in acknowledgment of your receipt and understanding of this letter.

Full Name (print): _____

I am covered by _____
(Name of health insurance plan)

Signature of Volunteer/intern: _____

Date: _____

Sincerely,

Raquel Alonso-Perez, MGMH Interim curator, Harvard University, Earth and Planetary Science Department, e-mail: ralonso@fas.harvard.edu, phone: 6174962401