

**DEED OF TRANSFER**

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The undersigned hereby irrevocably transfers the specimen(s)/object(s) described below to the Mineralogical and Geological Museum at Harvard University (MGMH), Department of Earth and Planetary Sciences, by    Gift/    Exchange/    Purchase, free of restrictions or conditions and in accordance with the associated Terms of Deed of Transfer.

**Summary description of object(s). Include quantity and specimen #(s). (Extra sheet may be attached.):**

The specimen(s)/object(s) was collected/obtained by the undersigned from: \_\_\_\_\_ and the undersigned represents that he/she has/owns all rights, titles, and interests (including all copyright, trademark and related interest\*) in and to the object(s), hereby transferred with full authority to make this transfer. Check and complete relevant statement:

   Specimen(s) was obtained from outside the United States of America, and the undersigned certifies that it was lawfully exported from the country of origin and lawfully imported into the USA. The undersigned has:    attached copies of all relevant documentation (permits, sales receipts, etc.) or    represents that such documentation has been lost or was not retained by the undersigned.

   Specimen(s) was collected on State or Federal Lands within the USA, and the location and date of collection are: The undersigned has:    attached copies of all relevant documentation (permits, sales receipts, etc.) or    represents that such documentation has been lost or was not retained by the undersigned.

This instrument may be signed in counterpart originals. The laws of the Commonwealth of Massachusetts shall govern this instrument.

Name (print): \_\_\_\_\_ Tel: \_\_\_\_\_

Institution of affiliation, if relevant: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Transferor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*If less than all copyright and related interests are given, specify details under **Summary description of object(s)**.

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Date of delivery of object(s) to the MGMH: \_\_\_\_\_

Accepted on behalf of the MGMH: \_\_\_\_\_

Representative's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

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### **TERMS OF DEED OF TRANSFER**

The undersigned donor and/or agent acknowledges that:

1. This instrument legally transfers ownership of all specimens/objects (and their parts) listed on the Deed of Transfer and/or any accompanying paperwork to the Harvard Mineralogical Museum at Harvard University in perpetuity.
2. By the execution of this Deed of Transfer, the transferor and/or agent represents and warrants that he/she has full power and authority to transfer or give the specimen(s)/object(s) to the MGMH and that, to the best of his/her knowledge, there are no adverse claims against the specimen(s)/object(s) by any third party.
3. The MGMH shall have absolute, free-of-restrictions and unconditional title and ownership of the described specimen(s)/object(s), including all copyright, trademarks and related interests. If less than all copyright and related interests are given, details must be noted in writing and included with this instrument.
4. Every effort will be made to provide the MGMH with all relevant and related documentation and/or materials, either originals or copies, associated with these specimen(s)/object(s) including permits, import/export declarations, receipts, and field notes. Ancillary material, such as slides and photographs, would also be appreciated.
5. The MGMH has not promised, and is in no way obliged, to exhibit or restrict the use of these specimen(s)/object(s) and may, if appropriate, deaccession the material in accordance with the Harvard University Accession policy. Inability to provide related documentation may result in the inability of the MGMH to accept the donation.
6. The MGMH does not provide monetary appraisals, nor intend for this instrument to serve as documentation for tax purposes. Tax deductible (gift-in-kind) donations require additional completion of a "Deed of Gift" form by the donor which will be provided by the MGMH. The MGMH will register the relevant paperwork with, and subsequent donor acknowledgement will be received from, the Recording Secretary of Harvard University. Although the MGMH is unable to provide appraisals, the staff may help provide a list of qualified appraisers upon request.